



NATIONAL LOTTERIES COMMISSION

APPLICATION BY A SOCIETY FOR THE REGISTRATION OF A LOTTERY SCHEME UNDER THE LOTTERIES ACT 57 OF 1997

BEFORE COMPLETING THIS FORM PLEASE READ IT CAREFULLY AND NOTE PARTICULARLY THE DOCUMENTS REQUIRED BY THE BOARD. FAILURE TO SUBMIT THESE DOCUMENTS IS LIKELY TO DELAY THE APPLICATION

When completed this form should be sent with the documents listed on page 6 to:

**National Lotteries Commission
333 Grosvenor Street
Hatfield Gardens, Block D
Hatfield
Pretoria
0083
compenforce@nlcsa.org.za**

You are reminded that under no circumstances should steps be taken to promote lotteries (i.e. by advertising and/or placing tickets on sale) under the scheme submitted to the Commission, until notification has been received that the scheme has been registered.

1. Name and address of the society applying to register a lottery scheme with the Commission:

Name:

Address:
*(include
postcode)*
2. Society's Registration No. with the Commission:
3. Full name, address and telephone number of the person with whom the Commission may communicate about this application:

Name:

Address:
*(Including
postcode)*

Telephone No.:

SL02/14

4. Date on which the Society's Governing Body approved the scheme:

--

5. The purpose of the lotteries to be promoted under the scheme:

--

6. Are you using a certified lottery manager? If "yes", please complete (a) below and if "no" please note (b) below.

(a) Full name and Commission registration number:

Name:	Reg. No.:
Address: <i>(Including postcode)</i>	

(b) If using your own member to manage the lottery this person should complete and submit a separate, personal declaration form (SL2(A)/14).

7. Has any person who will be connected with a lottery promoted under the scheme been associated with any society or lottery scheme registered with the Commission?

Yes	No
-----	----

If the answer is yes, give full name, date of birth and address of the person and other relevant details, including (if known) Commission reference number:

Name:
Address: <i>(Including postcode)</i>
Telephone:
Other Details: <i>(Please continue on separate sheet if necessary)</i>

8. Has any person who will be connected with a lottery under the scheme:

- a. been or is a political office bearer;
- b. been or is un-rehabilitated insolvent;
- c. is under debt review;
- d. been or is removed from an office of trust on account of misconduct;
- e. been or is convicted, whether in the Republic or elsewhere, of theft, fraud, forgery or any offence involving dishonesty?

Yes	No

SL02/14

If yes, full details should be provided on a separate sheet.

9. Details of the prizes to be awarded in the lottery under the scheme.
(Please continue on separate sheet if necessary).

10. In respect of the lottery under the scheme, what is the proposed draw date?
(in the case of an "instant" lottery, this should be taken to mean the last date on which tickets will be on sale or, if the lottery includes a latter draw, the date on which the final or major prizewinner is ascertained)

11. Funds raised in the proposed lottery will be used exclusively for:
(specific use must be stated)

12. Proposed number of tickets to be offered for sale:

13. Proposed date for placing tickets on sale:

14. The price at which each ticket shall be sold:

15. Number and total face value of tickets to be placed on sale:

Number	Face Value

16. Means of notifying/
Publicising winners:

17. Proposed beneficiary:

17. Description of draw procedures and methods of selling tickets:
(Please continue on a separate page if necessary)

19. Description of the proposed information on the ticket:

20. Prizes and respective retail value:
(if insufficient space, attach a list)

- | | |
|----|---|
| 1. | R |
| 2. | R |
| 3. | R |
| 4. | R |

(The Commission may require the lottery manager or the society to provide security or a guarantee that prizes are available).

21. Categories of persons to whom tickets may not be sold, if any:

22. Proposed procedures for dealing with unclaimed prizes:

23. Proposed procedures for redeeming prizes:

24. Procedures for handling unsold tickets:

25. Details of the place where and the manner in which participants may obtain information in respect of the lottery outcome



26. **The following declaration should in all cases, be signed by the lottery promoter/manager.**

DECLARATION

I certify that, to the best of my knowledge and belief, the information I have given in this application is complete and correct. I understand that the Commission requires that it be informed immediately if any of the information supplied in this application form changes at a later date.

(Signed) (Date).....

(Name in full)

(Designation)

DOCUMENTS TO BE SUBMITTED WITH APPLICATION

- i. A copy of the competition rules
- ii. A certified copy of the minutes of the society's governing body's full meeting approving the promotion of lotteries under the scheme.
- iii. A letter or statement from the society's governing body authorising the promoter to act in such a capacity.
- iv. Detailed estimate of individual items of expenditure and a detailed budget for the proposed project to be funded by the proceeds of the lottery.
- v. Draft ticket. It should be noted that all tickets must specify their price, the full name of the society, promoter's name & address, the date and place of the draw and the fact that the society is registered with the National Lotteries Commission.
- vi. A proof of payment made to "National Lotteries Commission ", for the fees payable on application for registration of the scheme.
- vii. A personal declaration form (SL2(A)/ 14), completed by the promoter. The Commission may subsequently require any other person connected with the lotteries to complete such form.

Note: Any modification to the scheme should be approved by the National Lotteries Commission.

OFFICE USE ONLY

App. Fee: R **Rec. No.:** **Date:**

Permit No.: **Signed:** **Date :**