



The National Lotteries Commission (NLC), a Schedule 3A public entity in terms of the Public Finance Management Act (PFMA), is a statutory body established in terms of the Lotteries Act (Act 57 of 1997), as amended with the purpose of regulating South African lotteries and administering the National Lottery Distribution Trust Fund (NLDTF). Suitably qualified prospective candidates who are South African citizens are invited to submit their applications to fill the position listed below. The National Lotteries Commission is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender, and disability.

## ENTERPRISE RISK MANAGEMENT

### ERM SPECIALIST

#### **PURPOSE OF THE JOB**

To manage, facilitate, coordinate and evaluate the holistic ERM Strategic Risk & Operational Risk & Fraud, according to ISO 31000, within the Provinces and NLC as a whole.

#### **SALARY**

Commensurate with qualifications and experience.

#### **REQUIRED QUALIFICATIONS .**

- NQF 8 in Risk Management or equivalent in relevant field.
- Certification is CRM PRAC/ISO31000
- Registration with IRMSA (Institute of risk management south Africa)

#### **REQUIRED EXPERIENCE**

- 5 years' experience in Enterprise Risk Management, internal audit, compliance, governance, or a related risk environment.
- Proven experience in developing, implementing, and maintaining ERM frameworks, policies, and risk registers.

## **KEY RESPONSIBILITIES**

### **Staff Strategic Enterprise Risk Management**

- Implement Enterprise Risk Management documents such as risk policy, framework, methodology and strategy that are aligned with legislation and best practice.
- Implement Enterprise Risk Management policy, framework, methodology and strategy to ensure that organizational objectives are accomplished efficiently and effectively.
- Review Enterprise Risk Management documents such as risk policy, framework, methodology and strategy for alignment with legislation and best practice.
- Develop implement and review risk systems and procedures for the identification, collection and analysis for risk related information.

### **Risk Management**

- Develop and implement Risk Management Frameworks, controls and programmes.
- Conduct Risk Assessments.
- Implementing ISO 31000 systems.
- Monitor the implementation of risk mitigation strategies.
- Conduct testing and exercising.
- Coordinate and provide training and awareness.
- Include the management of ICT Risk in the ERM Report to the Board Audit and Risk Committee.

### **Develop, monitor & review combined assurance plans**

- Develop, Implement the combined assurance plan that is aligned with legislation and best practice in consultation with other key stakeholders.
- Coordinate and consolidate reports of other assurance providers.
- Review the combined assurance plan for alignment with legislation and best practice.

### **Provide leadership & train management & staff on the implementation of effective strategic operational & risk programmes**

- Lead, facilitate, and advise management in designing risk management programs within their own departments.
- Guiding managers and project leaders with the integration of ICT risk management with operational and management activities.
- Train managers and staff on the risk management program, and their respective responsibilities in carrying out the effective risk management program.
- Lead the establishment of risk champions' programme and provide training on a continuous basis.

## Stakeholder Management

- Build and maintain effective internal and external stakeholder relationships for the purpose of expectations management, knowledge sharing and integration, and to manage the organisation's reputation.
- Represent and participate in the organisation's committees and tasks teams when required.
- Convene and attend meetings and present relevant information stakeholders when required.
- Ensure efficient communication to all auditors and other ERM team members.

## REQUIRED COMPETENCIES AND SKILLS

- Relevant legislation & regulatory frameworks.
- Risk Management practices and principles.
- Business Acumen.
- IT Systems & IT Transformation Initiatives.
- Data Analytics & business operations.
- Financial Management, SCM and practices.
- Fraud Prevention, Anti-Corruption & Anti-Bribery strategies.
- National Treasury Directives, Notes and processes.
- Companies act & Regulations.
- Tax & accounting practices and principles.
- Ethics & Integrity management principles.
- Monitoring & Evaluation principles.

**Note:** Recommended candidates will be subjected to background verification, which will form part of the selection process. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three (3) months of the closing date of this advertisement, please accept that your application was unsuccessful. The NLC reserves the right not to fill any advertised position(s).

## IMPORTANT NOTICE: APPLICATION INSTRUCTIONS:

- Please clearly indicate the **position** you are applying for in the subject line of your email
- Only candidates who meet the requirements should apply;
- Correspondence will be entered into with shortlisted candidates only;
- CVs from Recruitment Agencies will not be considered.
- Applications received after the closing date will not be considered.
- Preference will be given to applicants who reside in the province.
- Submit your comprehensive CV with qualifications attached to the following email address: [Recruit@nlcsa.org.za](mailto:Recruit@nlcsa.org.za)

**CLOSING DATE: 09 June 2026**

**NLC WELCOMES APPLICANTS WITH DISABILITIES**



**DISCLAIMER- POPIA**

By applying for NLC's vacancy, you expressly give NLC consent to process your personal information stored in our history of all who have applied will be processed in accordance with the Protection of Personal Information Act 4 of 2013 ("POPIA"), the NLC Human Capital Policy/Procedures, the NLC's POPIA Policy and the NLC's Privacy Policy. These documents set out why the NLC needs the personal information, what NLC will do with it, and with whom the NLC will share it. Broadly, you permit the NLC to process your personal information for all purposes related to your application for employment which may include screening, shortlisting, interviews, background checks, security clearance, forensic investigations into the recruitment process and accounting to all public authorities to which the NLC is accountable. Further, should you be successful, the NLC shall process all submitted information for all activities related to you as an employee and by submitting your application, you consent to such processing.